

HIND ALOTAIBI

CONTACT

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- Riyadh

SKILLS

- Management Skills
- Creativity
- Digital Marketing
- Negotiation
- Leadership
- Planning and Organizational Skills
- Fast Learning Ability
- Creativity and Idea Generation
- Strong Communication Skills
- Commitment to Excellence at Work
- Sales and Marketing Skills

COURSES AND CERTIFICATIONS

- Sales and Marketing | Droob Platform
- Workplace Stress Management | Droob Platform
- Computer Basics | Droob Platform
- Effective Negotiation Skills | Droob Platform
- Intercultural Communication | Droob Platform
- Social Intelligence Skills | Droob Platform
- Problem-Solving Techniques | Droob Platform

LANGUAGES

- Arabic
- English

PROFILE



Ambitious Information Technology and Computing student with a strong desire to grow academically and professionally by applying knowledge in real world environments. I possess a unique combination of technical and managerial skills, including supervision, business and project management, project coordination, negotiation, and digital marketing. Recognized for leadership qualities, teamwork, and effective problem solving, with experience in supervision and taking on a supervisor role. Flexible to work evening shifts while continuing my studies, aiming to gain long term experience and develop professional skills. I believe in continuous learning as a key to success and strive to gain valuable experiences and expand my knowledge to support both my personal growth and the organization's objectives. My goal is to be an active contributor who adds real value and drives projects toward success.



WORK EXPERIENCE

- Store & Operations Supervisor – Amazon
Riyadh, Saudi Arabia | 2022 – 2024
- Managed online stores and supervised daily operations.
 - Negotiated with suppliers and followed up on purchasing processes.
 - Coordinated and monitored logistics shipments to ensure on-time delivery.
 - Created and optimized product descriptions to increase sales and digital visibility.
 - Supervised warehouses, audited inventory numbers, and ensured product quality.
 - Monitored sales performance, analyzed profits and losses, and identified strengths and weaknesses.
 - Planned and executed digital marketing and advertising campaigns across various platforms.
 - Communicated with customers and understood their needs to achieve sales targets.

- Trainee – Visual Marketing – TikTok | 2023
- Learned visual marketing strategies through digital content creation.

- Trainee Content Creation & Social Media | 2025
- Trained in product photography and creating engaging digital content.



EDUCATION

Student Bachelor of Science in Information Technology, Computing & Business